

VACANCY FOR THE POST OF GRADE-IV ADVERTISEMENT

Dated Fekamani the 11th February/2022

Applications are invited from the eligible candidates, who are citizens of India as defined in the Constitution of India, in Prescribed standard form, with self attested copies of all testimonials in support of age, educational qualification, caste, experience if any, along with 3 (three) copies of recent passport size photograph for filling up the following sanctioned posts which are lying vacant in the establishment of the District and Sessions Judge, South Salmara Mankachar.

Sl nos	Name of posts	Number of posts	Category	Scale of Pay with Grade Pay	Educational Qualifications
1	PEON	12	Unreserved - 6 MOBC/OBC - 3 EWS - 01 ST(P) - 01 SC - 01	Rs 12000 - 37500 + GP Rs 3900(PB 1)	Minimum Class VIII standard, those who have passed HSSLC or above shall be ineligible to apply
2	DRIVER	01	UNRESERVED	Rs 14000 - 49000 + GP Rs 5200(PB 2)	Minimum Class VIII standard. Those who have passed HSSLC or above shall be ineligible to apply. Candidates must hold valid Driving license to drive LMV/Four wheeler vehicles for not less than five years.
3	CHOWKIDAR	02	UNRESERVED	Rs 12000 - 37500 + GP Rs 3900(PB 1)	Minimum Class VIII standard. Those who have passed HSSLC or above shall be ineligible to apply
4	PROCESS SERVER	03	Unreserved - 01 MOBC/OBC - 01 EWS - 01	Rs 14000 - 49000 + GP Rs 5200(PB 2)	Minimum VIII passed. Candidate should know the assamese language
5	SWEEPER	01	UNRESERVED	Rs 12000 - 37500 + GP Rs 3900(PB 1)	Minimum Class VIII standard. Those who have passed HSSLC or above shall be ineligible to apply

S. M. M.
14/2/22
District & Sessions Judge
-cum-

Chairman Selection Board
South Salmara Mankachar

S. M. M.
14/02/2022

How to apply:

1. Candidates who will fulfill the requisite eligibility Criteria must submit their applications in the standard form of application published in the Assam Gazette Part – IX and fill the form with **Block Letters** using **Black/Blue** ball pen only Paste one recent Passport size Colour Photograph in the specified box and submit another two pass port size photograph with the application form Put applicant's signature in the box specified for signature.
2. The filled up "Application Form" alongwith the copy of age certificate ,Educational Qualification Certificate,Caste Certificate from competent authority,**Employment Exchange Registration Certificate**,forwarding documents, in case applying through proper Channel,Driving License(in case of applying for the post of Driver),Experience certificate if any must send it by post to the **Office of the District & Sessions Judge,South Salmara Mankachar,P.O:- Fekamari,PIN:- 783135,Dist: South Salmara Mankachar,Assam** or may be dropped in the "Drop Box for applications" to be kept in the Office of the undersigned. The documents furnished with the application must be self attested by the Candidates himself/herself.
3. **The applicant should superscribed the name of post in the top of the Envelope.**
4. Candidates have to produce their Original testimonials regarding educational Qualifications,date of birth, Caste Certificate ,Driving license (in case of applying for Driver Post) working experience if any at subsequent stages as and when asked for.
5. Applications made in any other mode except as indicated above shall be summarily rejected without any communication.
6. **Applications should reach the office of the undersigned during office hours on working days on or before 21/03/2022 .**
7. The candidates should not be less than 18 years of age and not more than 40 years of age as on 01.01.2022. The upper age limit is relaxable by
 - i) 5 years for ST and SC candidates i.e upto 45 years as per Govt Notification No **ABP.6/2016/51 Dated Dispur the 2nd September/2020** issued by Department of personnel ,Government of Assam.
 - ii) 3 years for OBC/MOBC candidates i.e upto 43 years as per Govt Notification **No.ABP.6/2016/51 Dated Dispur the 2nd September/2020** issued by Department of Personnel,Government of Assam.
 - iii) FWS candidates must produce Income & assets certificate of the family issued by the officer not below the rank of **Circle Officer** as per provision of para 5 of Govt OM No **ABP.07/2019/4 ,Dated 10-04-2019** .Kindly refer to the Govt OM No **ABP.07/2019/16 dated 31-12-2019**.
8. In case of candidates applying for more than one post ,they shall have to file separate application.Selection Board reserves the right to select for the particular post and Board's decision will be final.
9. Applicants who are already in Govt. service,should submit their applications through proper channel .They shall have to produce **No objection certificate** at the time of document verification and release order at the time of joining from present employer,if selected.
10. Candidates except the post of Driver and Sweeper shall have to appear in a written test and after qualifying in the written test, they will also be called for Viva Voce
11. Candidates applying for the post of Driver shall have to appear in a Driving Test to be Conducted by District Transport Authority,South Salmara Mankachar and Viva –Voce and the candidate applying for the post of Sweeper shall have to appear for Viva Voce as and when called for.

SK
14/3/22

12. Candidates shall have to produce final Covid Vaccination Certificate or for non Vaccinated /Partially Vaccinated Candidates, they shall have to produce RT-PCR | Not Rapid antigen Test report(negative test report not older than 48 hours and to wear face masks at the time of Written test as well as Viva – Voce,
13. No TA/DA will be admissible to the candidates for appearing in the screening /Driving test/ Viva – voce etc.
14. Incomplete application in any respect will be rejected without assigning any reason thereof.No application will be accepted ,received after the last date of Submission of applications through any mode.However application posted before last date of submission of application through postal Dept/Courier Service will be considered
15. Candidate will be responsible for any mistake made by him/her in the application form.
16. No individual call letters will be sent to eligible Candidates .However eligible Candidates to be called for written test/ Viva-Voce/ Driving test etc will be uploaded in the official website of District Judiciary and candidates are required to download the same from the official website as per instruction given in the website in due course of time
17. Candidates are advised to visit the official website([https:// districts.ecourts.gov.in/south-salmara-mankachar](https://districts.ecourts.gov.in/south-salmara-mankachar)) of South Salmara Mankachar, District Judiciary regularly to get updated information .Unnecessary correspondence should be avoided and if done, candidature will be rejected
18. If any candidate is found canvassing directly/indirectly his /her candidature will be rejected.
19. The selection Board reserves the right to cancel ,alter or modify the advertisement or other terms and conditions of the advertisement without any prior notice

Sd/- (S. I. Rahman)

District & Sessions Judge
-cum
Chairman Selection Board
South Salmara Mankachar.

Memo No. DJ SSM-1.2/Esstt/2021/ 186-189 /E., Dated Fekamari the 14/02 /2022.

Copy for information to:-

1. The D.I.P.R.O, South Salmara Mankachar. He/she is requested to take necessary step for publishing this advertisement in two leading daily news papers of Assam both Assamese and English .

2. The system Assistant of this office . He is directed to upload this advertisement in the official website .

3. The Notice Board of this Office.

4. Office file.

Sd/-
29/2/22

District & Sessions Judge
-cum
Chairman Selection Board
South Salmara Mankachar.

